

## Minutes on the fourth Quality Assurance Committee meeting

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
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## 1. Summary

This document reports the third Quality Assurance Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at TUC, on the 5<sup>th</sup> of September 2018. The meeting was chaired by Sally Priest, MUHEC. The objective was to introduce to all project partners the most relevant issues of quality control.

## 2. List of attendees

Twenty eight representatives from all 12 partner institutions (University of Nis – UNI, University of Natural Resources and Life Sciences, Vienna – BOKU, Middlesex University Higher Education Corporation – MUHEC, University of Messina – UNIME, Óbuda University – OE, Academy of Criminalistics and Police Studies – KPA, University of Pristina in Kosovska Mitrovica – UPKM, University of Sarajevo – UNSA, Technical College of Applied Sciences Urosevac with temporary seat in Leposavic – TCASU, University of Defence in Belgrade – UNID, Technical University of Crete, Chania – TUC, University of Banja Luka – UBL) were present at the meeting. The list of attendees is presented below.

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### 3. Agenda – Fourth Quality Assurance Committee meeting

Wednesday, 5th September 2018		
Meeting room, School of Production Engineering and Management, TUC		
14:00-14:10	Quality Assurance Committee participants registration	
14:10-15:00	Key points for draft QAC report <ul style="list-style-type: none"> <li>• Discussion of partner self-assessment reports</li> <li>• Discussion of work package self-assessment reports</li> <li>• Progress on deliverable reporting</li> </ul>	Sally Priest, Simon McCarthy
15:00-15:30	Self-evaluation reports of trainings for citizens and public sector	Gabriella Farkas, Kurt Glock
15:30-16:00	First external review report of the project	Sally Priest, Simon McCarthy, Gabriella Farkas, Kurt Glock
16:00-16:30	AOB, General discussion and closing the meeting	

After the participants' registration which started at 14:00, Sally Priest, MUHEC, discussed the key points for QAC report such as work package self-assessment reports, progress on deliverable reporting and the first external project evaluation report. Kurt Glock, BOKU, presented self-evaluation reports of trainings for citizens and public sector and highlighted that were excellent organization of trainings with participation of 200 participants in the field of Natural Disasters Risk Management (NDRM).

The meeting ended at 16:30.

## 4. Conclusions

The meeting was concluded with positive impressions and it was everyone's opinion that it was very beneficial.

The presentations and material from the meeting will be additionally delivered to all partners and will be available at the project website and platform.

In Chania, 07 September 2018